



SCNA CONSTITUTION 2019 amendments 2025



1 NAME

- 1.1 The County Association shall be called the SURREY COUNTY NETBALL ASSOCIATION (hereinafter called SCNA).
- 1.2 The registered colours of the SCNA shall be bottle green and gold.

2 AREA

- 2.1 The geographical area within which the SCNA shall exercise its jurisdiction and shall consist of the County of Surrey, The Royal Borough of Kingston upon Thames and the London Boroughs of Croydon, Lambeth, Merton, Southwark, Sutton and Wandsworth (hereinafter called the County).

3 ENGLAND NETBALL MEMBERSHIP AFFILIATION

- 3.1 The SCNA shall be affiliated to a member of The All England Netball Association Limited (England Netball) (hereinafter called the EN) and the London and South East Region Regional Netball Association (hereinafter called the Region).

4 OBJECTIVES

- The SCNA is established to further the following aims:
- 4.1. Co-operate with EN and the Region to promote and encourage the game of Netball.
 - 4.2 Plan and help in the growth and development of Netball within the County geographical area under its jurisdiction.
 - 4.3 Organise such County League required as part of EN competition structure. Organise such Leagues, events and courses as the members desire
 - 4.4 Refer to Adopt the Rules and Regulations laid down by EN.
 - 4.5 Keep a watching brief on Netball facilities within the County.
 - 4.6 Manage and utilize the funds of the SCNA as shall be deemed to be in the best interests of the game, in accordance with any current SCNA Financial Policy and Procedures.
 - 4.7 Recording and managing conflicts of interest of members of the SCNA Committee.
 - 4.8 Promoting and Communicating to the membership members
 - 4.9 To Deliver Satellite and County Academies in accordance with EN guidance.
 - 4.10 Process personal data in accordance with EN guidance for GDPR.
 - 4.11 Carry out activities in accordance with EN guidance for safeguarding.
 - 4.12 Carry out activities in accordance with EN policies including Gender Eligibility and Participation Policy September 2025.

5. MEMBERSHIP

- 5.1 The membership of the SCNA shall consist of:
 - 5.1.1 **Clubs:** A Club shall be in accordance with the current EN definition. All the members of such a club shall be affiliated to current members of EN and have paid the SCNA membership fee and shall include not less than seven players.
 - 5.1.2 **Leagues:** A league based within the SCNA area with one or more divisions either junior or senior (not organised by a School's Association) or adult, which has the requirement for clubs to be affiliated to EN and which has applied to to be a member of SCNA
 - 5.1.3 **Individual members:** An Individual Member is a person who plays, coaches, umpires or organises Netball or who is in anyway concerned or connected with Netball who has paid the current membership fee to EN and SCNA.
 - 5.1.4 **SCNA (Schools Section)** shall be a member
 - 5.1.5 **Honorary Life Members** – individuals who have been recognised for their serviced to SCNA and who shall be members of EN and the SCNA shall pay the annual EN affiliation fee in respect of such members
 - 5.1.6 **The Honorary President and Vice-President** - who shall be members of EN and SCNA.
 - 5.1.7 **The Honorary Officers** – who shall be members of EN and SCNA

~~Associate members: Subject to EN regulations applying the following are eligible (i) Any company, association or sports club within the SCNA with an interest in netball~~

- 5.2 All those in Membership shall be bound by this Constitution and any other rulings of the SCNA Committee and by the current Rules of the game.
- 5.3 All those in Membership shall be entitled to attend and to speak at General Meetings of the SCNA.
- 5.4 Any Netball League, Schools Section wholly or partially within the area of the SCNA having those of its Clubs, Schools which are based within the area of the SCNA in membership of the SCNA may apply for ~~affiliation to~~ **membership of SCNA via EN**. The County Committee reserve the right to refuse and/or rescind membership where appropriate

6 FINANCE

6.1 Membership Fees -

- 6.1.2 All those in Membership shall pay an annual ~~affiliation~~ **membership** fee towards the running of the SCNA together with appropriate fees to the EN ~~and the Region~~.
- 6.1.3 The scale and rate ~~for the SCNA fee~~ shall be ~~proposed fixed and agreed~~ annually by the SCNA Committee and ~~confirmed approved~~ at the Annual General Meeting.
- 6.1.4 Membership fees are due on 1st September and shall be valid until 31st August of the following year.

6.2 Accounts –

- 6.2.1 **The SCNA shall determine and be responsible for the application of SCNA Finance Policy.**
- 6.2.2 The management of the SCNA finances, bank accounts and other assets, is conducted in accordance with good practice and financial management principles. The financial year end being 31st May.
- 6.2.3 **The Annual Accounts will be examined by an independent examiner appointed by the SCNA, who has the requisite ability and experience to carry out a competent financial examination.**
- 6.2.4 **The SCNA is responsible for safeguarding the assets of SCNA and for taking reasonable steps for the prevention and detection of fraud and other irregularities, in the discharge of its duties.**

~~The County Treasurer shall undertake duties in accordance with EN financial protocols and in compliance with other relevant codes and guidance. This shall include but not limited to, the preparation of regular accounts during the season, and an annual accounts statement which has been independently examined by a person who has the requisite ability and experience.~~

7 HONORARY OFFICERS

- 7.1 The Honorary Officers of the Association shall be **as a minimum:** ~~Chair, Vice-Chair, Chairman, Vice-Chairman, Secretary, Treasurer, Affiliation Secretary, County Officiating Lead, Performance Pathway Lead, Diversity/Equalities Lead, County Resolution/ Disciplinary Lead, Coaching Secretary, Minuting Secretary, and Welfare/Safeguarding Officer.~~ **Other Honorary Officers shall be appointed as necessary and appropriate including but not exclusively Assistant Treasurer, Assistant County Officiating Lead, Umpire Mentoring Lead, Communications/Publicity Lead, Volunteer Officer, and any such other roles as accords with EN guidance.**
- 7.2 The Honorary Officers must be current members of EN and SCNA and shall be elected at an Annual General Meeting.

8 SCNA COMMITTEE

- 8.1 The management of the affairs of the SCNA shall be vested in the SCNA Committee comprising the following members:
The Honorary Officers.
The Honorary President and Vice President
A Representative from ~~each of the following~~ SCNA Schools Section
The County League Administrator
A representative from each of the **member leagues** within SCNA who request representation being Surrey League, Croydon League, Kingston and District League, Metropolitan League, Greenacres League.
Junior Leagues Representative
The County Performance Administrator
Facilities Representative

- 8.1.2 The Surrey Netball Development Officer (NDO) shall attend SCNA Committee meetings and report on current programmes and information from EN.
- 8.1.3 No more than 5 (five) additional members co-opted by the SCNA Committee.
- 8.2 5 (Five) members, who shall include not less than 3 (three) Honorary Officers, shall form a quorum.
- 8.3 Voting at meetings of the SCNA Committee:
- 8.3.1 Each person listed in paragraph 8.1 shall be entitled to vote at meetings of the SCNA Committee subject to an individual having not more than 1 (one) vote except as provided in paragraph 8.3.2.
- 8.3.2 A simple majority only of those present and entitled to vote shall be required to pass any resolution. The Chairman of the meeting shall have a second and/or casting vote in the case of an equality of votes.
- 8.4 The SCNA Committee may fill any casual vacancy in respect of the elected Honorary Officers to act until the next AGM.
- 8.5 Members elected to the SCNA Committee at an AGM and co-opted Members shall remain in office until the end of the next AGM: all other Members shall continue until such time as their successors shall be appointed.
- 8.6 The SCNA Committee may from time to time invite to any of its meetings any person deemed to be of potential benefit to any of its deliberations. Such a person may speak but not be entitled to vote.
- 8.7 The SCNA Committee may form sub-committees and determine their membership and terms of reference.
- 8.8 The SCNA Committee will consider the skills and diversity required of its Committee members and when appropriate undertake a skills gap analysis and highlighted those skills, knowledge and attributes for delivering the organisation's strategy, in addition to knowledge of Netball.

9 ANNUAL GENERAL MEETING

- 9.1 An Annual General Meeting shall be held in every calendar year on a date to be fixed by the SCNA Committee.
- 9.2 The date of the AGM shall be published not less than 21 (twenty one) ~~fifty six~~ days and the Agenda not less than 7 (seven) ~~five~~ days before the Meeting ~~to all Members entitled to vote and published put~~ on the SCNA website.
- 9.3 10 (Ten) ~~Fifteen~~ Members of SCNA present and entitled to vote shall form a quorum
- 9.4 Business to be transacted shall be:
- 9.4.1 To receive Reports and Annual Accounts covering the past year, made available at the AGM.
- 9.4.2 To confirm the proposals of the SCNA Committee for the scales and rates of annual membership fees.
- 9.4.3 To consider any proposed resolution received by the Secretary in writing 14 (fourteen) days before the date of the meeting which has been proposed and seconded by two Members entitled to vote.
- 9.4.4 To elect Honorary President and Vice-President and Honorary Officers. ~~To endorse the recommendation(s) by the SCNA committee for Honorary Life Membership for any person who has given exemplary service to the SCNA~~
- 9.4.5 To endorse the recommendation of the County Treasurer for an Independent Examiner for the accounts.
- 9.4.6 To present the trophy to the winning team of the County League and ratify any changes to the rules of the County League as proposed by the SCNA Committee.
- 9.5 Nominations for all positions specified in paragraph 9.4.4 may be proposed and seconded by 2 (two) Members entitled to vote. Written notice of such nominations shall have been received by the Secretary in writing 7 (seven) days before the date of the Annual General Meeting.

10 EXTRAORDINARY GENERAL MEETING

- 10.1 An Extraordinary General Meeting may be convened:
- 10.1.1 By order of the SCNA Committee, or
- 10.1.2 Upon the written request to the Secretary from 5 (five) or more members entitled to vote at a General Meeting.
- 10.2 Each requisition shall state the purpose for which a Meeting is required and shall set out any resolution which it is desired to propose.
- 10.3 The Meeting shall be held within 20 (twenty) days of receipt of the requisition by the Secretary and the agenda shall be published no later than 7 (seven) days before the meeting.
- 10.4 10 (Ten) Members present and entitled to vote shall form a quorum.

- 10.5 The business of the Meeting shall be confined solely to the matter(s) within and arising from the requisition and resolution(s) therein.

11 VOTING AT GENERAL MEETING

- 11.1 Person eligible to vote at General Meetings shall be:
- 11.1.1 Each Club – 1 (One) vote
- 11.1.2 SCNA Schools Section – 1 (One) vote ~~per 20 affiliated schools~~
- 11.1.3 Honorary President, **Honorary** Vice-President and **each** Honorary Officer – 1 (One) vote.
- 11.1.4 Each member league – 1 (one) vote**
- 11.2 Except as provided in paragraph 11.3 each individual present and entitled to vote shall have 1 (one) vote only, **and are not entitled to vote in respect of multiple capacities** . No proxy voting shall be permitted.
- 11.3 Except as provided in paragraph 12.1 a simple majority only of those present and entitled to vote shall be required to pass any resolution. The Chair of the Meeting shall have a second and/or casting vote in the case of an equality of votes.
- 11.4 Amendments to formal resolutions appearing on the agenda paper may be taken without prior notice at a General Meeting.

12 AMENDMENTS TO THE CONSTITUTION

- 12.1 No alteration or addition to the Constitution shall be made except by special resolution passed at a General Meeting of the SCNA with not less than **75%** (seventy-five per cent) of the votes cast being in favour.
- 12.2 Proposals to alter or to add to the Constitution shall be received by the Secretary in writing not later than **28** (twenty eight) days before the Annual General Meeting, or as provided in paragraph 10.
~~The SCNA Committee regularly review the governing documents and consider whether they need updating~~

13 DISCIPLINARY POWERS, PROCEDURES AND APPEALS

- 13.1 The SCNA adopts the England Netball Disciplinary Regulations which shall apply to and bind all members of the SCNA and all persons and entities participating in any way in activities within, controlled and/or sanctioned by the SCNA.**
- ~~The SCNA Committee exercise disciplinary powers and responsibilities in accordance with the current EN Disciplinary Regulations. In exercising these duties, the SCNA Committee shall have power to discipline in such manner as the County Committee thinks fit but subject to paragraph 13.4 : an affiliated league as defined in paragraph 5.4; a member club as defined in Paragraph 5.1.1; an associate member as defined in paragraph 5.1.4; a registered participant, including an Honorary Officer as defined in paragraphs 7.1 and 7.2, as defined in paragraph 5.1.2.~~
- ~~13.2 The power to discipline shall be in respect of conduct considered by the County Committee to be inappropriate or prejudicial to the interests of the Region or SCNA or the game of Netball or in breach of the Memorandum, Articles and Byelaws of the EN and/or of the Constitution of the Region and/or SCNA but subject to the EN, Region or SCNA Codes of Conduct and Dicipinary Regulations as adopted by the County Committee in force from time to tme. The power to discipline shall include power to recommend to the appropriate authority the suspension or cessation of membership of a particular body.~~
- ~~13.3 On receipt or notification of facts or circumstances that an affiliated league, a member club, an associated member and/or a registered participant, as defined in paragraph 13.1, may have been guilty of conduct as defined in paragraph 13.2 the County Committee shall have power to and in accordance with the EN Disciplinary Regulations in force from time to time:~~
- ~~(i) appoint and constitute a Disciplinary Panel;~~
- ~~(ii) adopt such terms and regulations as it considers necessary for the conduct and proceedings of such Disciplinary Panel;~~
- ~~13.4 The decision of the Disciplinary Panel is final save that an affiliated league, a member club, an associated member and/or a registered participant which/who has been the subject of disciplinary action by the Disciplinary Panel has the right to appeal to the Region who may appoint and constitute an Appeal Committee if they consider the appellant has reasonable grounds to show that the decision of the Disciplinary Panel has been subject to bias or an abuse of process. An Appeal Committee may affirm, vary or substitute any other decision as it, in its absolute discretion, considers appropriate. There shall be no additional or further right of appeal. The Appeal Committee decision shall be final.~~
- ~~13.5 The County Committee may appoint and constitute a Disciplinary Panel and/or an Appeal Committee jointly with the County Committee of another County in circumstances which~~

~~involve bodies and/or registered participants of both Counties. Such Disciplinary Panel will be appointed and conduct a review of the matter in accordance with the EN Disciplinary regulations in force from time to time. The Appeal Committee may affirm, vary or substitute any decision as it in its absolute discretion it considers appropriate and the decision shall be final.~~

~~13.6 The County Committee may appoint and constitute an Appeal Committee to hear an appeal against a disciplinary decision following the decision of a disciplinary committee appointed by an affiliated league or associate member at the joint request of the appellant and the affiliated league or associate member. Such Appeal Committee will be appointed and conduct a review of the matter in accordance with the EN Disciplinary regulations in force from time to time. The Appeal Committee may affirm, vary or substitute any decision as it in its absolute discretion it considers appropriate and the decision shall be final.~~

14 INDEMNITY

14.1 Any Honorary Officer and any Member of the SCNA Committee and/or its sub-committees shall be indemnified by the SCNA against all costs and losses which may be incurred by reason of any duty performed for or with the authority of the SCNA Committee, only up to the limit of the funds held in the SCNA bank accounts.

14.2 The SCNA shall maintain public liability policy by ~~affiliation~~ **membership** through EN.

~~14.3 The SCNA is responsible for safeguarding the assets held by SCNA and take reasonable steps for the prevention and detection of fraud and any other irregularities in the discharge of its functions.~~

15 ARBITRATION AND MATTERS NOT PROVIDED FOR:

15.1 If any dispute shall arise on the interpretation of this Constitution or the need arises to deal with any matter not provided for in this Constitution, reference shall be made to the Secretary, who shall refer the same to the SCNA Committee, whose decision shall be binding on all parties.

15.2. All funds and other property of the SCNA shall be applied towards the furtherance of the SCNA's objectives. Payment to individuals other than petty cash expenses and honoraria, not in excess of those currently authorised by the EN, shall be sanctioned by the SCNA Committee.

15.3. In the event of dissolution, the funds remaining will be devoted to other organisations whose objects are similar to those of the SCNA or to other purposes approved by the Charity Commissioners.