

Netball Volunteer Recruitment



London & South East Regional Management Board

Regional Finance Chair

To sit on the Regional Management Board as the lead for Finance, supporting & delivering the strategic vision for the region & managing a significant budget.

Work together with the Management Board to deliver the London & South East 4-year plan (2013-2017), the Regional Finance strategy & the England Netball vision.

Work with other Technical Support Groups to support them in setting & managing their budgets.

Be an advocate for Netball in the Region & the regional plan.

1. Key Responsibilities

- Manage the regional finances, maintaining forward forecasts & timely management accounts
- Oversee the processes for any regional grants schemes.
- Manage any regional sponsorships & source external funding to support regional objectives
- Advise & guide County Treasurers in Kent, Middlesex, Essex Met & Surrey.
- Ensure that the regional accounts are independently examined annually & presented at the Regional Management Board Annual General Meeting.
- With other members of the Regional TSG, ensure the Region meets the minimum operating standards for Finance.

2. Application deadline

1st October 2015 please send CV with [application](#) to the contact below. Full role description found [here](#)

3. Regional Contact

Regional Management Board Chair; Lindsay Sartori 07787300080 / lindsaysartori@msn.com

Personal Specification

Suggested commitment: up to 2 hours per week plus Regional Management Board meetings (4 per annum) and Finance Technical Support Groups meetings (2 per annum).

1. Experience

- Preparation of accounting records & management accounts.
- Working with budget holders to produce annual budgets.
- The effective presentation of financial information to non-financial managers / volunteers preferably in a not-for-profit environment.
- Preparation of annual accounts & accounting records for audit or independent examination.
- Experience of guiding others in financial & accounting matters.
- Practical experience of the use of Microsoft Office (word & excel essential).

2. Knowledge

- Strong understanding of the financial controls required for a small not-for-profit environment.
- Knowledge & understanding of the area of netball specific to the Technical Support Groups (TSGs).

3. Abilities

- Ability to manage a small group of volunteers from a variety of backgrounds.
- Ability to build & maintain effective networks.
- Ability to deal with conflict.

4. Attributes

- Gives attention to detail.
- Enjoys supporting organisational decision making through financial information.
- Has time to support other netball volunteers with the prompt & effective payment of expenses & other costs.
- A passion for developing sport.

Note If you have a passion for sport, have the ability to manage a significant budget & are interested in joining a professional not-for-profit organization in London & South East, we would love to hear from you.